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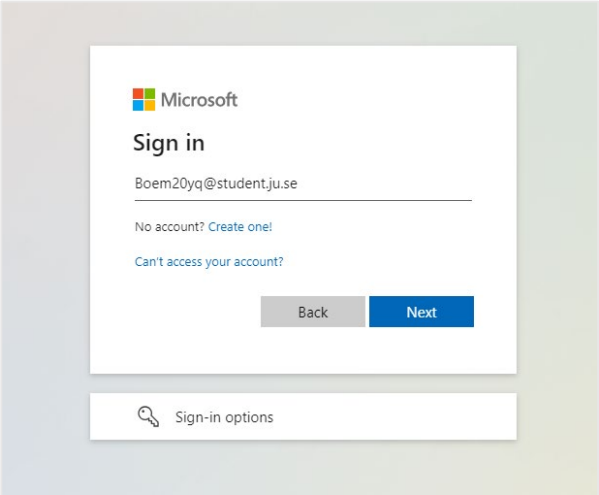
Configuring Multi-Factor Authentication (MFA)

Set up MFA

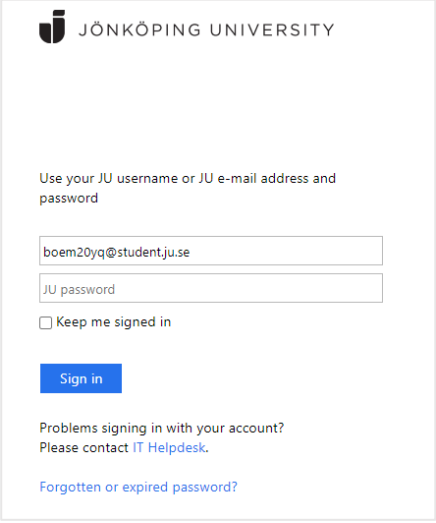
To set up MFA for the first time, you need to use a computer to login and have a mobile nearby.

- Go to https://myaccount.microsoft.com/ in a web browser and login with your JU account.

- Enter your **email address** to JU and go Next.

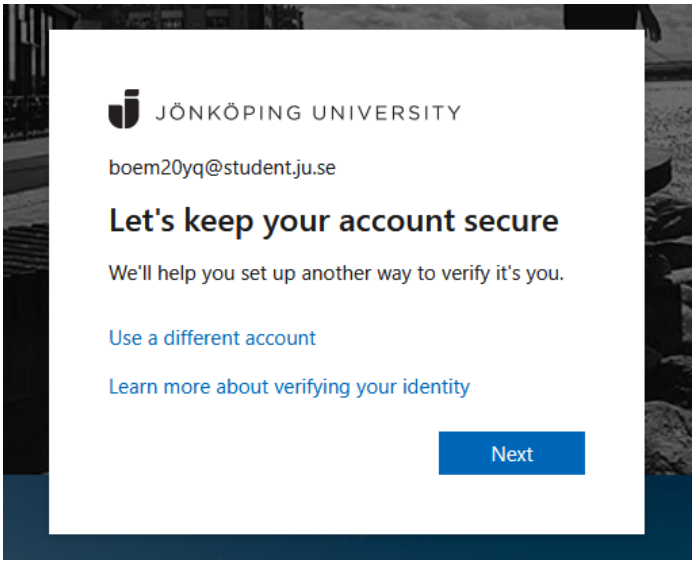


- And then your password



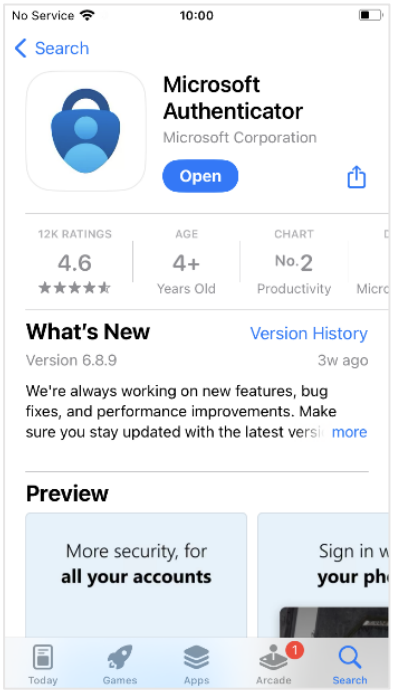
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- The next page will show "Lets keep your account secure"
  Click Next

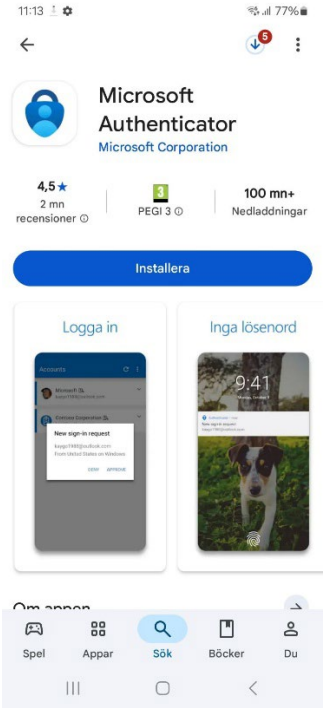


Now it's time to install Microsoft Authenticator on your phone

- Before you continue, you need to download the Microsoft Authenticator app on your phone. Install from AppStore on an Apple device and from Google Play on an Android device.



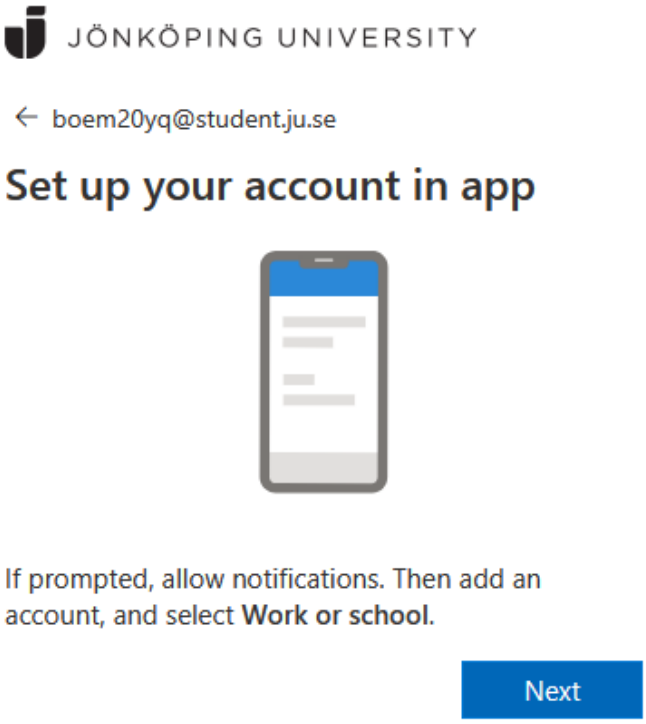
iOS



Android

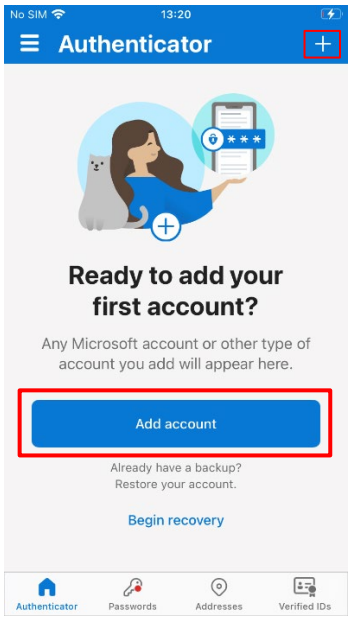
- Once the app is installed on the phone that you want to use for the sign-in, select Next followed by Next again on the "Set up your account" dialog box.

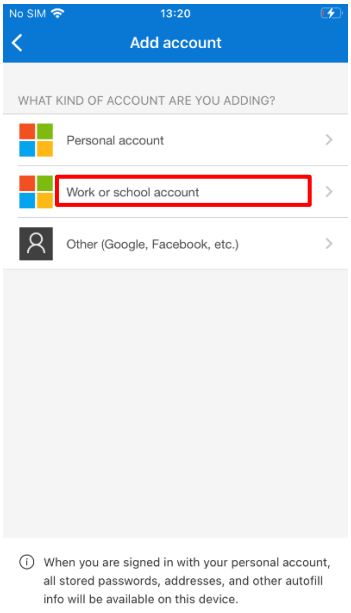


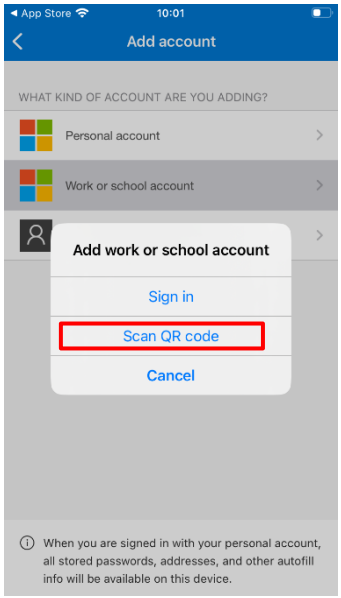


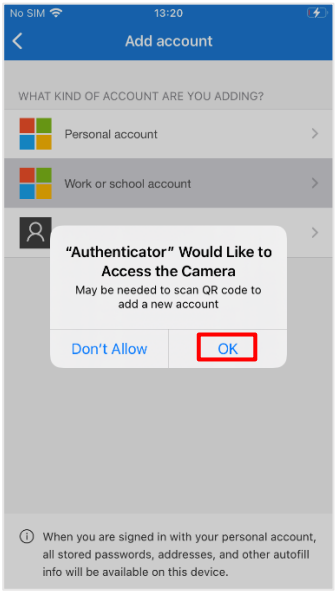
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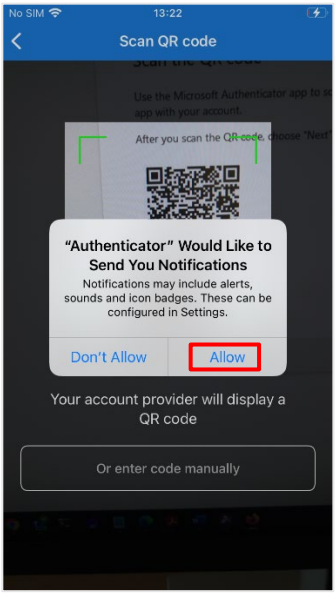
- Open **Microsoft Authenticator** on mobile.
  Select **Add account (or click the plus sign)** followed by **Work or school account.**
  Scan the QR code into your browser. *(Don't forget to allow Notifications on your phone)*

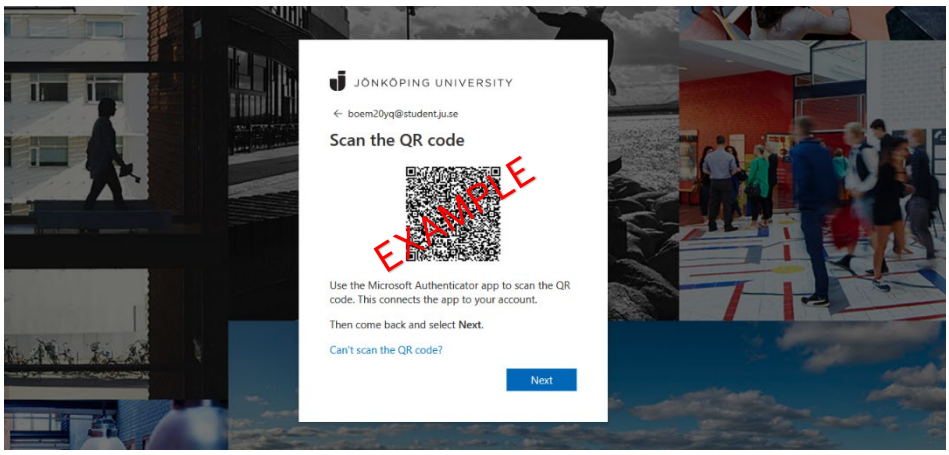




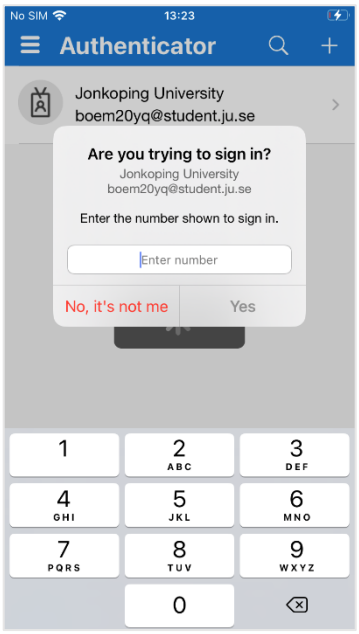


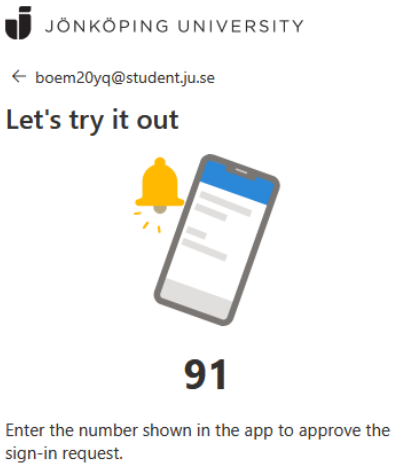




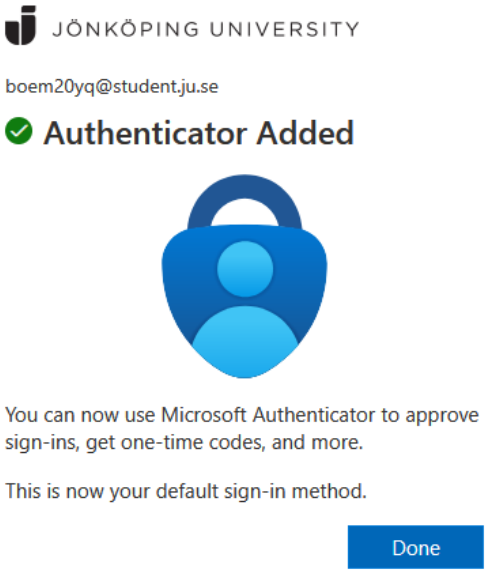


- When the QR code is scanned, the account should appear in Microsoft Authenticator as shown below. Select **Next** in your browser to test the confirmation. Enter the number into the Authenticator app that appears in the browser.





- Click Done.



- When everything is ready, It will show that "Authenticator added". MFA is now ready to use.